Job Announcement

Sipar is an NGO that has been working in partnership with the Ministry of Education since 1993 with the mission to promote and develop reading through 3 main programs: develop school libraries in primary schools, as well as of the Reading for All, and publishing books in Khmer with focus on the youth.

Sipar seeks a suitable candidate to fulfill the following vacancy based in Phnom Penh:

**Graphic Designer**

**Key Activities:**

Working within the Publishing team and under the authorities of Sipar’s director and the Publishing Program Manager, the Graphic Designer’s role will involve the following tasks:

- Participate in books concept, design and other documents related to book production,
- Participate in the design of material of promotion and marketing,
- Participate in monitoring the production of books and other documents (color and print quality),
- Participate in activities related to the promotion and sale of books,
- Participate in working sessions with other members of Sipar if needed.

**Profile:**

- Graduated in graphic design and/or visual communication
- Minimum 3 years experience in the field of visual design and communication
- Creativity, visual culture, interest in books, especially children's books
- Knowledge of text editing rules in Khmer (be able to read a text and insert corrections in good places)
- Knowledge of graphics program (InDesign, Photoshop, Illustrator…), office (word, excel) and Unicode input
- Be able to control of printing techniques in the printing houses
- Good in English both speaking and writing
- Be able to work in team, initiative, creativity, curiosity, accuracy, organization and method

Salary range is 400$-450$ with the possibility of promotion after a 3 month probation period.

If you are interested in applying for this position, please send your CV and cover letter at the following address:

SIPAR
9, rue 334, Beung Keng Kong I, Chamcarmorn, Phnom Penh
Email: socheata.huot@sipar-cam.org
Tel: +855 (0)23 555 21 90

For more information about Sipar: www.sipar.org